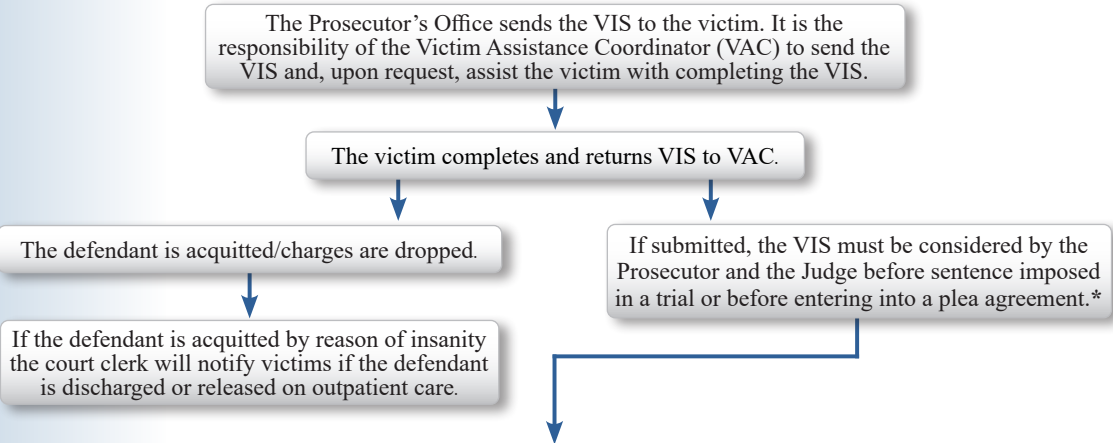
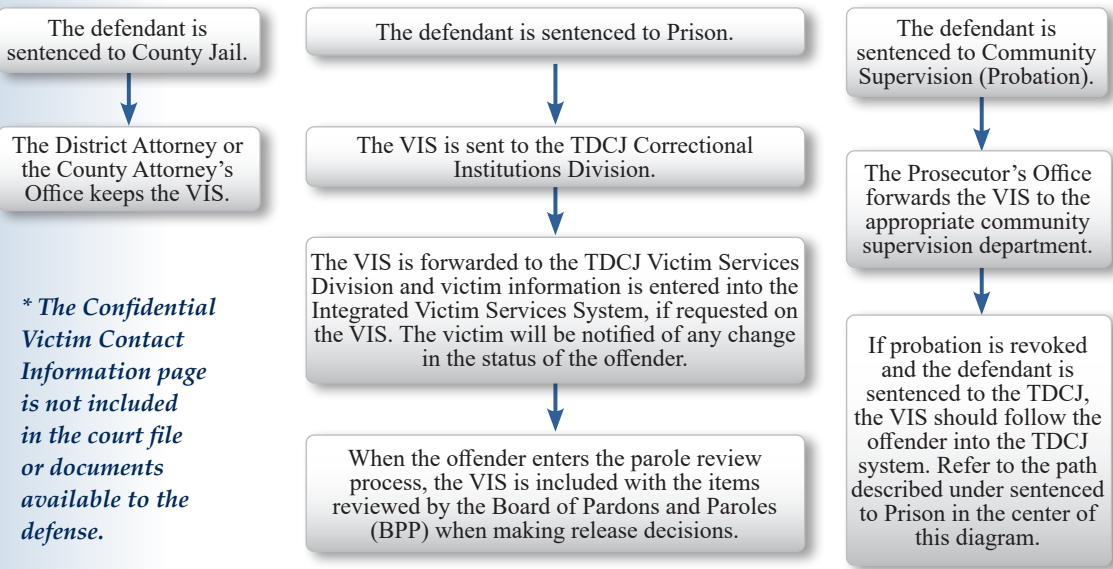


# How is the Victim Impact Statement Used in the Criminal Justice Process?

## PROSECUTION



## POST-CONVICTION



*\* The Confidential Victim Contact Information page is not included in the court file or documents available to the defense.*

Texas Department of Criminal Justice

# VICTIM SERVICES DIVISION



TEXAS DEPARTMENT OF CRIMINAL JUSTICE

# VICTIM SERVICES DIVISION

8712 Shoal Creek Blvd.  
Suite 265  
Austin, Texas 78757-6899

Toll-Free Hotline:  
800-848-4284

Fax:  
512-452-0825

E-mail:  
victim.svc@tdcj.texas.gov

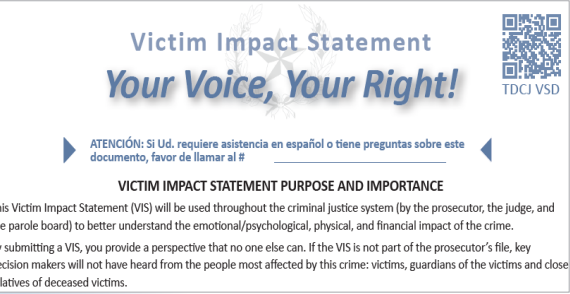
Website:  
www.tdcj.texas.gov

Integrated Victim Services System (IVSS) Victim Portal:  
<https://ivss.tdcj.texas.gov>

The mission of the Victim Services Division is to provide a central mechanism for crime victims to participate in the Criminal Justice System.

## IT'S YOUR VOICE

Information Regarding the Victim Impact Statement



## What is the Victim Impact Statement?

The Victim Impact Statement (VIS) is designed to perform three purposes:

1. Provide information about your rights as a victim of a crime;
2. Provide an opportunity to explain how you and your family have been affected by this crime; and
3. Collect contact information so that victim service and criminal justice professionals can provide you with notifications regarding the case, including information about court proceedings, probation, parole, offender release or discharge.

By submitting a VIS, the victim provides a perspective no one else can. This extends to minor victims of crime as well; please inquire about our VIS options. If the VIS is part of the prosecutor's file, key decision makers (i.e., the prosecutor, judge, probation, and the Board of Pardons and Paroles [BPP]) in the system will be able to hear from the people most affected by this crime: victims, guardians of the victims, and close relatives of deceased victims.

## What the VIS is Not

The written VIS is not the same as an allocation. An allocation refers to the right to make an oral statement to the court, after the sentence has been pronounced. Victims who want to exercise this right should contact the Victim Assistance Coordinator (VAC) who will notify the prosecutor handling the case.

# How is the Victim Impact Statement Used in the Criminal Justice Process?

## Prosecution

The VIS will be sent to you, the victim, parent or guardian of the victim or close relative of a deceased victim, by the VAC in the prosecutor's office after the defendant has been charged by information or indictment. You may also request the VAC's assistance in completing the VIS. After completing the VIS, you should return it to the VAC, who will then submit the VIS to the prosecutor.

Some cases go to trial but others are resolved through a plea agreement. If you have submitted a VIS, the prosecutor must consider your VIS before entering into a plea agreement. The prosecutor may also use information from your VIS to determine how much restitution to request as part of a sentence.

Prior to the imposition of a sentence in a trial or prior to accepting a plea agreement, the judge must ask if a VIS has been submitted. If submitted, your VIS must be considered before imposing a sentence in a trial.

Your VIS will become part of the prosecutor's file. If approved by the court, the VIS, excluding the Confidential Victim Contact Information page, may be seen by the defendant and defense attorney (who may then introduce evidence or testimony in regard to its accuracy).

## Post-Conviction

**Community Supervision (Probation):** If the defendant is sentenced to community supervision, the community supervision officer will have access to the VIS to use for notification purposes.

**Prison:** If the defendant is sentenced to the Texas Department of Criminal Justice (TDCJ) Correctional Institutions Division (adult prison system), the court shall attach the VIS to the offender's commitment papers. Once your VIS is received by the TDCJ, it will be forwarded to the TDCJ Victim Services Division and your preferences regarding notifications and prohibited contact will be entered into the Integrated Victim Services System (IVSS).

*(Please note: minors cannot receive notifications from the TDCJ Victim Services Division. If the victim is a minor, the adult parent or guardian will be added to IVSS, if that information is included on the VIS).*

**Parole:** When the offender becomes eligible for parole consideration, your completed VIS is one of the items the BPP will consider prior to voting whether or not to release the offender.

You have the right to be informed of parole procedures, to participate in the parole review process, and to provide information to be considered by the BPP prior to the vote regarding the discretionary release of the offender. You also have the right to be notified about parole proceedings and to be notified when the offender is released.

One way to receive these notices from the TDCJ is to complete the VIS form and return it to your VAC. Victims do not have to return a completed VIS to receive the notices. You may simply return the Confidential Victim Contact Information page of the VIS. However, in not returning a completed VIS, the BPP will not automatically be informed of the impact of the crime.

**Clemency:** In cases where clemency applications are filed with BPP, your completed VIS contains information the BPP considers prior to them voting whether or not to recommend clemency to the governor. Due to the lengthy appeals process in death penalty cases, if applicable, your VIS will ensure your voice is heard by the BPP when the clemency application is reviewed.

You can also call the TDCJ Victim Services Division at 800-848-4284 to request notifications regarding the defendant after the defendant is sentenced to the TDCJ.

*(Please note: For juvenile offenders, prosecution and post-conviction will be processed through the Texas Juvenile Justice Department (TJJD) where a Juvenile VIS form can be submitted.)*

**For more information about the Victim Impact Statement, please contact the Victim Assistance Coordinator in your prosecutor's office or the Texas Crime Victim Clearinghouse at 800-848-4284 or by e-mail at [tdcj.clearinghouse@tdcj.texas.gov](mailto:tdcj.clearinghouse@tdcj.texas.gov).**

**For more information about confidentiality, please see the Texas Government Code, Section 552.1325 and the Texas Code of Criminal Procedure, Article 56A.101.**

